



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
111 South George Mason Drive
ARLINGTON, VA 22204-3231

NGB-J1

2 July 2007

MEMORANDUM FOR THE J1 OF ALL STATES, PUERTO RICO, THE US VIRGIN ISLAND, GUAM, AND THE DISTRICT OF COLUMBIA

SUBJECT: Procedures for Registration for the National Guard Bureau (NGB) Sexual Assault Response Coordinator (SARC)/Victim Advocate (VA) Training

1. The NGB SARC/VA Training is scheduled for 14-19 October 2007 at the National Guard Professional Education Center (PEC) in Little Rock, Arkansas. The objective of the training is to accomplish the training certification of individuals identified as Joint Force Headquarters (JFHQ) SARCs, Unit SARCs, Deployable SARCs (DSARCs), Wing SARCs, and Victim Advocates (VAs). The training will consist of a comprehensive 40-hour program of common core and service specific instruction that will allow SARCs, DSARCs, and VAs to respond to incidents of sexual assault. Other groups invited to attend include Medical Service personnel, Judge Advocates, and Chaplains.
2. This training will provide an additional opportunity to meet all Department of Defense, Army and Air Force requirements for SARC/VA appointment. It is mandatory for each State/Territory to have a trained JFHQ SARC to manage the joint program. Training also will ensure that no State/Territory is without a trained JFHQ SARC to oversee the Sexual Assault Prevention and Response Program for the State.
3. The conference is not a centrally funded NGB event. Funding for this event will be through local unit funding sources. States are authorized to use GWOT funds to send DSARCs to this training. States also are encouraged to send Technicians who are in a Technician status using the State's Technician Training or the Technician Travel funds.
4. The suspense date for registration for the conference is UNTIL THE CLASS IS FILLED. Individuals must register by opening the PEC Web site at www.pec.ngb.army.mil and selecting the appropriate event. Billeting is not available at PEC, AR. We will utilize billeting off post. Those who register will be notified by email for location of off post billeting. PEC will provide shuttle to and from PEC daily. Meals will not be provided, but a dining facility offering reasonable prices for breakfast, lunch, and dinner is available (per diem for Camp Robinson applies). The PEC Transportation Office provides shuttle service to and from the Little Rock National Airport. To view the shuttle schedule, click on Attendee Information under the Conferences tab on the PEC Web site.

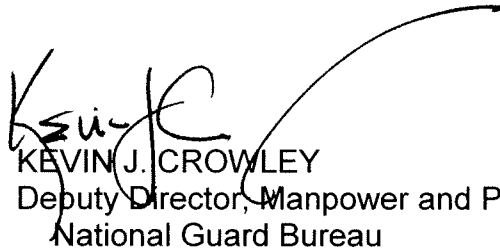
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5. Travel days are 14 October 2007 and after 1500 on 19 October 2007. The conference begins at 0800 on 15 October and ends at 1300 on 19 October 2007. Individuals should not plan any return travel before 1500 on 19 October 2007. Participants must complete mandatory 40 hours of the entire course of instruction to receive the training certificate.

6. Uniform for the conference will be ACU/BDU.

7. Points of contact (POC) are Ms. Jane Lux, NGB-J1 SAPR Program Coordinator, at DSN 329-0577, 703-601-0577, or email jane.lux@ngb.ang.af.mil. Registration POC is Ms. Alice Nuttall, NGB-J1 SAPR Analyst, at DSN 327-8674, 703-607-8674, or email alice.nuttall@us.army.mil.



KEVIN J. CROWLEY
Deputy Director, Manpower and Personnel
National Guard Bureau

CF:

Each State CoS

Each State ESSO

Each Unit Commander

Each State J1

Each State G1

Each State A1

Each JFHQ SARCs